

FORSYTH COUNTY

BOARD OF COMMISSIONERS

MEETING DATE: JANUARY 23, 2017 AGENDA ITEM NUMBER: 17

SUBJECT: RESOLUTION AUTHORIZING SUBMISSION OF AN APPLICATION TO THE N.C. DEPARTMENT OF PUBLIC SAFETY-GOVERNOR'S CRIME COMMISSION DIVISION, ON BEHALF OF THE 21ST JUDICIAL DISTRICT ATTORNEY'S OFFICE, FOR GRANT FUNDS TO SUPPORT THE SAFE ON SEVEN (SOS) PROGRAM (COURT SERVICES)

COUNTY MANAGER'S RECOMMENDATION OR COMMENTS: Recommend Approval

SUMMARY OF INFORMATION:

In prior fiscal years, Forsyth County has applied and received multi-year grants from the N.C. Department of Public Safety – Governor's Crime Commission (GCC) Division to fund contracted positions for the Safe on Seven (SOS) Forsyth County Domestic Violence Center.


The 21st Judicial District Attorney's Office requests Forsyth County to apply for a one year grant to continue the program. The proposed grant will be submitted to the N.C. Department of Public Safety – Governor's Crime Commission Division in the amount of \$146,584.16.

This grant will provide funding for one District Attorney's Office position and the SOS Program Coordinator.

A 25% match is required under the grant. The SOS Program will meet this match requirement by including volunteer/intern hours and the salary of a District Attorney's Domestic Violence Legal Assistant position funded by other sources. **No County Dollars will be included in this grant application. All matching funds will be provided by in-kind services or salaries funded by other sources.**

The purpose of this agenda item is to authorize execution of necessary documents for Forsyth County to apply for this GCC grant on behalf of the District Attorney's Office to support the SOS Program.

ATTACHMENTS: YES NO

SIGNATURE:  DATE: January 19, 2017
COUNTY MANAGER

**RESOLUTION AUTHORIZING SUBMISSION OF AN APPLICATION TO THE
N.C. DEPARTMENT OF PUBLIC SAFETY-GOVERNOR'S CRIME
COMMISSION DIVISION, ON BEHALF OF THE 21ST JUDICIAL DISTRICT
ATTORNEY'S OFFICE, FOR GRANT FUNDS TO SUPPORT THE
SAFE ON SEVEN (SOS) PROGRAM
(COURT SERVICES)**

WHEREAS, the 21st Judicial District Attorney's Office requests that Forsyth County apply for a one-year Governor's Crime Commission continuation grant for FY 2017 in the amount of \$146,584.16 to support the Safe on Seven (SOS) Program, which provides an integrated team approach to prosecuting domestic violence cases with the assistance and support of the following organizations: Family Services, Inc., the Forsyth County Clerk of Court's Office, the Forsyth County Sheriff's Office, the Forsyth County Department of Social Services, Legal Aid Society of Northwest North Carolina, and the Winston-Salem Police Department; and

WHEREAS, the proposed grant will be used to fund one District Attorney's Office position and the SOS Program Coordinator position; and

WHEREAS, the proposed grant requires a 25% local match, which will be met by including volunteer/intern hours and the salary of a District Attorney's Domestic Violence Legal Assistant funded by other sources; no County funds will be used to support this grant or its local match requirement.

NOW, THEREFORE, BE IT RESOLVED that the Forsyth County Board of Commissioners hereby authorizes the submission of the above-described continuation grant application to the North Carolina Department of Public Safety-Governor's Crime Commission Division, on behalf of the 21st Judicial District Attorney's Office to support the Safe on Seven (SOS) Program.

BE IT FURTHER RESOLVED by the Forsyth County Board of Commissioners that the Chairman or County Manager and Clerk to the Board are hereby authorized to execute, on behalf of Forsyth County, any necessary documents to apply for the said grant as described herein on behalf of the 21st Judicial District Attorney's Office to support the Safe on Seven (SOS) Program, subject to a pre-audit certificate thereon by the County Chief Financial Officer, if applicable, and approval as to form and legality by the County Attorney.

Adopted this 23rd day of January 2017.



Governor's Crime Commission
 1201 Front Street, Suite 200
 Raleigh, NC 27609
 Phone: (919) 733-4564 Fax: (919) 733-4625

(Official GCC Use Only)

Grant Application

Project Number: PROJ012227

Application Review
 Before your application can be submitted to GCC, the following personnel must approve the application:

Project Role	Name	Review Status
Financial Officer	Paul L. Fulton	Reviewed
Authorizing Official	Jack D. Walls	Reviewing
Project Director	Alexis Daniels	Not Reviewed

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Project Review Comment History

Date	Comment By	Review Comment

Name of Project: Safe on Seven Forsyth Domestic Violence Center 2018 Committee Assignment: CRIME VICTIMS' SERVICES

Organization Contacts and Personnel Information

Application Organization Information	Implementing Agency Information
Organization Name: County of Forsyth Billing Address: Finance Department 201 N. Chestnut Street City: Winston-Salem State: North Carolina Zip Code: 27101-0000 Phone: (336) 703-2063 DUNS Number: 072433159 CCR Registration: Yes Federal Tax ID: 566000450 Fiscal Year End Date: 06/30	Implementing Agency Name: District Attorney's Office -- 21 Address: 200 N Main Street Address 2: Hall of Justice City: Winston Salem State: North Carolina ZIP Code: 27101-4120 Phone: 336-779-6511 Fax: 336-779-6338 For Law Enforcement Agencies # of Sworn Officers: 0

Authorizing Official: Jack D. Walls
 Forsyth County Manager
If the applicant agency is a non-profit, the Authorizing Official must be the Board Chair, Sheriff, Police Chiefs, and Executive Directors can not be Authorizing Officials

Financial Officer: Paul L. Fulton
 CFO
If the applicant agency is a non-profit, the Financial Officer must be the Board Treasurer.

Project Director: Alexis Daniels
 SOS Coordinator

General Information

Program Priority: 2017 Prosecutors' Offices - VAWA	Project State Date: 10/1/2017 Project End Date: 9/30/2018
US Congressional Districts: 05, 12 N.C. House Districts: 71, 72, 73, 74, 75 N.C. Senate Districts: 31, 32	Population of Project Area: 369019 Project Counties: Forsyth
Project Summary: Safe On Seven(SOS) will continue to provide access for all victims of DV, SAST in need of services by on site access to multiple agencies for the prosecution of civil and criminal DV, SA, ST cases, victim advocacy, safety planning, legal assistance & referrals to community agencies.	
Principal Place of Performance: The primary site where the work is performed City: Winston Salem ZIP Code: 27101-3901	

Service Fundamental Compliance Statement

Compliance Statement Question	Answer
Universal Requirements	Yes

Hotline Requirements	N/A
Shelter Fundamentals	N/A
Sexual Assault Counseling Fundamentals	Yes
Domestic Violence Counseling Fundamentals	N/A
Sexual Assault Medical Advocacy	N/A
Sexual Assault Legal Advocacy	N/A
Domestic Violence Legal Advocacy	Yes
Domestic Violence Medical Advocacy	N/A
Staff and volunteers are trained in basic disability awareness.	Yes
Intake process includes procedures for screening, referral, and/or the delivery of services to victims with disabilities, including adult clients and their children	Yes
Staff and volunteers provide accessible communication to clients with disabilities.	Yes
Hotline staff and volunteers are trained to use Telecommunications Relay Service.	Yes
Printed information is accessible for clients with disabilities.	Yes
Buildings are physically accessible for clients with disabilities or the agency has a plan with identified options/alternate accessible locations to provide services.	Yes
Agency is welcoming of service animals and personal care assistants.	Yes
Staff and volunteers advocate for accommodations during legal proceedings for sexual and domestic violence survivors with disabilities.	Yes
Staff and volunteers advocate for accommodations during medical care for sexual assault survivors with disabilities.	Yes
Disability-related assistance or accommodations are provided free of charge.	Yes

Qualifying Information

Does your proposal improve and/or develop interagency protocols on effective victim response?

Yes

Does your proposal improve and/or develop an advocacy council or task force to meet regularly to review current services/cases?

N/A

Does your proposal provide opportunity for professional development and/or Coordinated Community Response through training conducted by the Office on Violence Against Women, office of Victims of Crime, North Carolina Coalition Against Domestic Violence, North Carolina Coalition Against Sexual Assault, North Carolina Victim Assistance Network, Department of Health and Human Services, North Carolina Justice Academy and/or North Carolina Statewide automated Victim Assistance and Notification[NC SAVAN]?

Yes

If Yes, identify the agencies included in your proposal that will provide training.

Bi-Annual US Attorney Statewide Conference: The US Attorney's Office holds a multi-disciplinary conference on Domestic Violence every other year for those working to combat the problem of domestic violence in North Carolina. Conference provides updated state and federal domestic violence and firearms laws and how they can be used to assist in the investigation and prosecution of crimes of domestic violence. The conference provides training for many disciplines involved in the domestic violence prevention, advocacy, and detection and prosecution arenas with the goal of unifying our response to domestic violence in the state of North Carolina. The last conference was held September 10-12, 2014. 29 of our local Safe on Seven partners attended this training and it was extremely valuable to all attendees. We would like to continue attending this training to receive any updated training/skills that would be beneficial to the project. Registration fee \$100 x 30 partners/staff

Does your proposal utilize a coordinated community response approach to serving victims, such as a Multidisciplinary Task Force?

Yes

Does your proposal establish 'Memorandums of Understanding' with community partners, agencies or individuals critical to the goal(s) of your proposal?

Yes

If Yes, please identify the community partners, agencies or individuals.

Collaborative partners in this project include: Forsyth County District Attorney's Office (victim assistance & prosecution of DV, SA, ST cases); Clerk of Court (swears victim to DVPO, prepares case file for court/judge); Legal Aid of NC (staff and volunteer paralegals explain legal paperwork); Family Services (intake, advocacy, referrals & safety plan); Forsyth County Sheriff's Office (court security at DVPO ex parte hearings, serves all DVPO in Forsyth County, talks with victim regarding safety and service of DVPO on abuser); Winston Salem Police Department (victim assistance services); Forsyth County Department of Social Services (referrals for victims requesting financial assistance programs); NC Department of Community Corrections (supervision of offenders).

Does your proposal include regularly scheduled discussion/strategic planning/cross-training meetings with community partners, agencies or individuals critical to the goal(s) of your proposal?

Yes

Does your proposal include collaboration that is significant with regard to the resources impacting the daily lives of underserved victims of crime?

<p>Yes</p> <p>If Yes, please identify collaborative partners.</p> <p>We work with agencies such as Department of Social Services which serves the lower economic population as well as Mi Casa which serves the Hispanic population.</p>
<p>Are there any other victim service providers located in your service area that are related to DV/SA Services?</p> <p>Gov</p> <p>If yes, identify them below by their agency name.</p> <p>Family Services, Inc Safe Relationship Division provides crisis intervention and supportive services to families in a three county area that includes Forsyth County. Family Services operates North Carolina's oldest family shelter for victims of domestic violence. Specific services to families suffering from domestic violence, sexual assault, stalking and human trafficking include 24 hour crisis intervention, safety planning, advocacy and support, individual and group counseling. Next Step Ministries in Kernersville NC provides shelter and crisis line services for that area.</p>
<p>Are there any other victim service providers located in your service area that are related to Transitional Housing for DV victims?</p> <p>No</p>
<p>Are there any other victim service providers located in your service area that are related to Supervised Visitation and Exchange?</p> <p>No</p> <p>If yes, identify them below by their agency name.</p> <p>No comprehensive Supervised Visitation and Exchange Center is available in Forsyth County. Note: Exchange Scan operates limited supervised visitation services only when ch/d abuse has been alleged and the court orders supervised visitation at Scan.</p>
<p>Are there any other victim service providers located in your service area that are related to Accredited/Provisional Children's Advocacy Center serving child victims?</p> <p>Yes</p> <p>If yes, identify them below by their agency name.</p> <p>Family Services Vantage Pointe Advocacy Center</p>
<p>Are there any other victim service providers located in your service area that are related to Other Children's Services?</p> <p>No</p>
<p>Are there any other victim service providers located in your service area that are related to Batterer's Intervention Program serving batterer's?</p> <p>Yes</p> <p>If yes, identify them below by their agency name.</p> <p>Family Services no longer has the Time Out Program but Our Victims services unit has an MOU with Pathways Interventions. Other agencies that provide the this program are Time Out Program, C.O.O.L., Pathways.</p>
<p>Are there any other victim service providers located in your service area that are related to Services to Victims of Human Trafficking?</p> <p>Yes</p> <p>If yes, identify them below by their agency name.</p> <p>Family Services, Inc shelter and advocacy is available for identified /referred victims of human trafficking.</p>
<p>Are there any other victim service providers located in your service area that are related to Services to Underserved population?</p> <p>Yes</p> <p>If yes, identify them below by their agency name.</p> <p>Family Services offers services to Spanish speaking victims through 24 hour crisis line, shelter, advocacy, support groups and individual crisis intervention. Legal Aid has Spanish speaking attorneys and paralegals in the Family Law unit. Safe on Seven has Family Services, Inc. bilingual intake advocate staff and Legal Aid paralegal on site.</p>
<p>Are there any other victim service providers located in your service area that are related to Legal Services to victims?</p> <p>Yes</p> <p>If yes, identify them below by their agency name.</p> <p>Legal Aid of NC, Forsyth County Office, Family Law Unit assists with DVPO, No Contact orders and certain ch/d custody cases involving DV.</p>
<p>Are there any other victim service providers located in your service area?</p> <p>Yes</p> <p>If yes, identify them below by their agency name.</p>

Services, Inc (victim service agency), Forsyth Co. Sheriff's Office, WS Police Dept at one central location, provide information regarding civil and criminal justice resources, victim assistance, advocacy, support and safety planning which enables the DV victim to break ties to a violent relationship. Victim input into services will be a vital part of shaping ongoing service delivery.

Project Objectives

1. Project Objective:

SOS and its one-stop integrated services, will remain open and efficiently serve victims of domestic violence, sexual assault and stalking by providing them access & information regarding civil and criminal justice resources, victim assistance, victim advocacy, safety planning and referrals to multiple community agency services.

Performance Measure:

of victims accessing SOS services, services received and # of referrals for additional services provided by partner agencies will continue to be tracked and compared to previous years data.

Evaluation Method:

SOS client database tracks victims seeking services, services received and referrals made. Comparison to previous years service reports. Reviewed by Manager and partners.

2. Project Objective:

Random victim satisfaction surveys will be conducted to collect feedback, recommendations and input of victims to ensure project is meeting victims needs. Feedback will be regarding services received, helpfulness of information/resources provided in making decisions regarding safety and feeling safer after services received.

Performance Measure:

Victim surveys will be conducted on random basis, information provided will be collected in confidential manner.

Evaluation Method:

Confidential victim survey information will be collected, data evaluated and report submitted to partners for review

3. Project Objective:

District Attorney Domestic Violence Unit legal assistant staff will attempt to contact victims and provide information regarding criminal case information (bond, no contact conditions, court date etc), referral information, Victim Compensation Information and applications.

Performance Measure:

of victims per month contacted, provided with information and services.

Evaluation Method:

DALA database of all victims contacted, referrals made and victim compensation information and applications provided per month.

Project Sustainability Planning

Describe your formal, working sustainability plan for the project and how it will result in permanent operational funding (not GCC funding) once this grant ends.

Safe on Seven serves as model of best practice for domestic violence centers Forsyth County, Forsyth County District Attorney, Forsyth County Clerk of Court, Legal Aid of NC, Family Services, Inc. & other partnering agencies continue to be committed to the continuation of SOS. Each agency is committed to seeking more permanent funding for these two positions. The SOS Partners will meet to 1) identify potential community areas of support 2) further explore sustainability options, 3) seek support options with state & local level agencies. Sources for this funding will include, but is not limited to the following: Legal Aid of NC, Forsyth County Commissioners, Winston Salem City Council, NC Administrative Office of the Courts & local foundations.

Project Budget Summary

Category	Total	Year 1 Total	Year 2 Total
CONTRACTUAL	\$106,827.04	\$106,827.04	\$0.00
EQUIPMENT	\$1,171.08	\$1,171.08	\$0.00
PERSONNEL	\$36,646.04	\$36,646.04	\$0.00
SUPPLIES	\$1,140.00	\$1,140.00	\$0.00
TRAVEL	\$800.00	\$800.00	\$0.00
Total Budget:	\$146,684.16	\$146,684.16	\$0.00
(-) Match Funds:	-\$36,646.04	-\$36,646.04	-\$0.00
TOTAL FEDERAL REQUEST:	\$109,938.12	\$109,938.12	\$0.00

CRIME VICTIMS' SERVICES - Description of Match

Matching funds may include local, state or private funds, but not other federal funds. 25 % cash match or In-kind match required

Describe amount and source of cash or in-kind match:

In-Kind Match: Salary and Benefits of Forsyth County DA DV Legal assistant staff for 12 months = \$35,766.00, and 80 volunteer hours at \$11/hours = \$880.04 match. Total Yearly In Kind Match (Volunteers/Staff 880.04 + 35,766.00 = \$36,646.04

Budget Details with In-Kind Match

This project requires a match of %. This can be either cash match or in-kind match. Please select the budget items you intend to provide in-kind or cash match for by clicking the In-Kind or Cash Match link to record the match for that line item.

Matching funds may include local, state or private funds, but not other federal funds.

Budget SubTotal	Match Required	Match Remaining	In-Kind Match SubTotal	Cash SubTotal
\$146,684.16	\$36,646.04	\$0.00	\$36,646.04	\$0.00

Please note: The Match required must be accounted for before you will be allowed to submit this application to GCC.

Short Description	Quantity	Unit Cost	Total	In Kind Match Total	Cash Match Total
Family Services, Inc Contractual Project Manager	1850.00	\$28.31	\$55,204.50	\$0.00	\$0.00
In-State Registration Fees,bi annual Attorney statewide conference	8.00	\$100.00	\$800.00	\$0.00	\$0.00
NC AOC contractual Forsyth co DA legal assistant	2038.00	\$25.33	\$51,622.54	\$0.00	\$0.00
NCAOC contract hardware/software support services	4.00	\$169.77	\$679.08	\$0.00	\$0.00
NCAOC contract phone line	12.00	\$23.75	\$285.00	\$0.00	\$0.00
NCAOC data connectivity	12.00	\$17.25	\$207.00	\$0.00	\$0.00
office supplies	10.00	\$30.00	\$300.00	\$0.00	\$0.00
Parking fees	12.00	\$70.00	\$840.00	\$0.00	\$0.00
Salaries DA DV legal assistant In Kind Match	12.00	\$2,980.50	\$35,766.00	\$35,766.00	\$0.00
Salaries volunteers In Kind Match	80.00	\$11.00	\$880.04	\$880.04	\$0.00

First Year Job Information	
<p>Job Title: NC AOC contractual Forsyth co DA legal assistant</p> <p>Position Type: Contractual</p> <p>Job Type: Full Time</p> <p>Employee/Contractor/Volunteer Name:</p> <p>Job Duties:</p> <p>Project Manager (employed by the Family Services, local DV service agency) provides over site and direction to all members and staff of the collaborative partnership, striving to keep project victim focused, 2) direct services for advocacy, 3) convene the SOS partner and staff meetings, 4) review victim risk factors & victim survey results, 5) grant management and 6) oversee collection/reporting of data</p> <p>Fringe Benefits:</p> <p>Salary \$42,322.00; Fringe FICA 7.65% \$ 3,230; Pension 2.89% \$ 1,223; Retirement 403B 2.50% \$ 1,058; Life Ins 2.50% \$ 1,058; Disability 0.90% \$ 381; Health Ins 10% \$4,233; Unemployment 1.50% \$ 635; Workers Comp 2.50% \$ 1,058</p>	<p>Professional Licensure:</p> <p>Time Spent: 100</p>
<p>Job Title: DA Domestic Violence Legal Assistant</p> <p>Position Type: Contractual</p> <p>Job Type: Full Time</p> <p>Employee/Contractor/Volunteer Name:</p> <p>Job Duties:</p> <p>DA Domestic Violence Legal Assistant will contact victim immediately after domestic violence arrests are made to check on victim safety, provide information on court processes and victim compensation/notifications, notify victim of court dates, obtain information to present to judge regarding immediate concerns for bonds, release conditions, victim safety and prepare criminal case file for the court, including LE reports, photos, evidence, statements, defendant criminal record.</p> <p>Fringe Benefits:</p> <p>salary 35,104.00 :FICA 7.65% 2,685.00, Retirement 17.12% 6,009.80, Health Ins. \$6,250, Workers Comp 0.50- 175.00, Unemployment 1,400.00, Total Fringe \$16,520.78</p>	<p>Professional Licensure:</p> <p>Time Spent: 100</p>
<p>Job Title: volunteers in kind match</p> <p>Position Type: Volunteer</p> <p>Job Type: Part Time</p> <p>Employee/Contractor/Volunteer Name: Volunteers in kind match</p> <p>Job Duties:</p> <p>In partnership with Legal Aid of NC, 30 + pro bono volunteer paralegals with law firm Womble Carlyle. Assist with data entry and paralegal assistance with victims regarding civil court process and DVFO paperwork. In addition, Family Services trained volunteers assist with follow up calls to victims, intake, safety planning, referrals and data entry.</p> <p>Fringe Benefits:</p>	<p>Professional Licensure:</p> <p>Time Spent: 5</p>
<p>Job Title: DA DV legal assistant in kind match</p> <p>Position Type: Volunteer</p> <p>Job Type: Full Time</p> <p>Employee/Contractor/Volunteer Name: DA DV legal assistant in kind match</p> <p>Job Duties:</p> <p>DA Domestic Violence Legal Assistant will contact victim immediately after domestic violence arrests are made to check on victim safety, provide information on court processes and victim compensation/notifications, notify victim of court dates, obtain information to present to judge regarding immediate concerns for bonds, release conditions, victim safety and prepare criminal case file for the court, including LE reports, photos, evidence, statements, defendant criminal record.</p> <p>Fringe Benefits:</p>	<p>Professional Licensure:</p> <p>Time Spent: 100</p>
Volunteer Job Information	
<p>Job Title: LANC volunteer/womble/carlyle</p> <p>Position Type: Volunteer</p> <p>Job Type: Part Time</p> <p>Employee/Contractor/Volunteer Name: safe on seven volunteers</p> <p>Job Duties:</p> <p>Volunteers from Family Services assist with follow up calls to victims, intake, safety planning, referrals and data entry.</p> <p>Fringe Benefits:</p>	<p>Professional Licensure:</p> <p>Time Spent: 100</p>
<p>Job Title: LANC volunteer/womble/carlyle</p> <p>Position Type: Volunteer</p> <p>Job Type: Full Time</p> <p>Employee/Contractor/Volunteer Name: LANC Paralegal volunteer</p> <p>Job Duties:</p> <p>In partnership with Legal Aid of NC 30 + pro bono volunteer paralegals with law firm Womble Carlyle assist with data entry and paralegal assistance with victims regarding civil court process and DVFO paperwork.</p> <p>Fringe Benefits:</p>	<p>Professional Licensure:</p> <p>Time Spent: 100</p>
Project Certifications	

A. Certification of Non-Supplanting

The applicant hereby certifies that federal funds will not be used to supplant or replace State or local funds, but will instead be used to increase the amounts of such funds that would, in the absence of federal funds, be made available for project activities.

B. Certification of Filing an Equal Employment Opportunity Program

The project director certifies that the applicant/grantee has formulated an Equal Opportunity Program, which is dated 12/02/2016 in accordance with the Amended Equal Employment Opportunity Guidelines (28 C.F.R. 42.301, et seq.) and that it is on file in the office of:

Office: Forsyth County Human Services
Name: Stontell Robinson
Title: HR Director
Address: 201 North Chestnut Street, Winston Salem NC
Telephone: 336-703-2400

C. Certification of Submission of Annual Audit:

The project director certifies that a copy of the annual audit will be submitted to the Office of the State Auditor and the Governor's Crime Commission, as required by General Statute 143C-6-23. NOTE: If you receive, expend, or obligate over \$500,000 in State and Federal pass-through grants funds received directly from a State agency, then you must file a "yellow book" audit, done by a CPA, with your funding agencies and with the Office of State Budget and Management.

D. Certification of Submission of Current Annual Operating Budget:

The project director certifies that a copy of the implementing agency's current annual operating budget will be submitted upon request.

E. Certification that Applicant is Eligible to Receive Federal Funds:

The project director certifies that neither the grant applicant nor any of its officers, directors or consultants are presently debarred, proposed for debarment, suspended, declared ineligible or voluntarily excluded from receiving federal funds. [If the director cannot make this certification, an explanation must be attached. If this certification cannot be provided, the applicant will not necessarily be denied participation in this program. The certification or explanation will be considered in connection with the determination by the Governor's Crime Commission as to whether or not to approve the application. However, if neither the certification nor an explanation is provided, the application will be rejected.]

F. Certification Regarding Lobbying: (for agencies receiving \$100,000 or more)

The project director certifies that (1) no federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any federal agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any agreement; (2) if any non-federal funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any federal agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this federal grant, the project director shall complete and submit Standard Form #LLL, "Disclosure of Lobbying Activities," in accordance with its instructions

G. Drug Free Workplace Compliance: (for state agencies only)

The project director certifies that (1) a drug-free workplace awareness program was held on 01/05/2016 and/or will be held annually on January which all grant project employees are required to attend; (2) a copy of the agenda of that program, including an attendance sheet signed by all employees, will be provided to the Governor's Crime Commission; (3) a statement will be published notifying employees that any unlawful involvement with a controlled substance is prohibited in the grantees workplace and that specific actions will be taken against employees who violate this rule; (4) all employees will receive a copy of this notice; (5) all employees must agree to abide by the statement and to notify the applicant of any criminal drug statute conviction for a violation occurring in the workplace within 5 days of the conviction; (6) within 10 days of receiving such notice, the applicant will inform the Governor's Crime Commission of an employee's conviction; (7) any employee so convicted will be disciplined or required to complete a drug abuse treatment program; and (8) the applicant will make a good faith effort to maintain a drug-free workplace, in accordance with the requirements of Sections 5153 and 5154 of the Anti-Drug Abuse Act of 1988 and Sections 8103 and 8104 of Title 41 of the United States Code.

H. Certification of Compliance with General Statute 114-10.01: (for law enforcement agencies only)

The project director certifies that the implementing agency is presently in compliance and will remain in compliance with the traffic stop reporting provisions of General Statute 114-10.01 for the duration of the funded project. An agency may be in compliance with the reporting provisions of General Statute 114-10.01 where traffic stops are reported to the Division of Criminal Information, North Carolina Department of Justice, or where the agency does not meet any of the statutory criteria requiring the reporting of stops. A listing of law enforcement agencies currently required to report traffic stop information may be found at <http://www.ncdoj.gov/AgenciesRequiredList.aspx>

I. IRS Form 990 and IRS Form 990-EZ:

The project director certifies that the most recently filed IRS Form 990 ("Return of Organization Exempt From Income Tax") or IRS Form 990-EZ ("Short Form Return of Organization Exempt from Income Tax") for the implementing agency has been uploaded with this project application as one or more pdf (Portable Document Format) attachments.

The project director certifies that neither an IRS Form 990 nor an IRS Form 990-EZ has been uploaded with this project application for the following reason:

- Govt n/vl vCisD6er6vC 2e5e@iereQOnmu0arBrCsr IsuCN
- Govt n/vl vCisD6er6vC 2e5e@iereQOnmu0arBrCsr IsuCN0es'evAt nie0th elovmVPS0l vCisD6er6vC0LrReOun0'y amr0LrReOun e' y0 Ne
- Govt n/vl vCisD6er6vC 2e5e@iereQOnmu0arBrCsr IsuCN0es'evAt nie0th elovmVPS0l vCisD6er6vC0LrReOun0'y amr0LrReOun e' y0 or Qeior i0rF0e0u0drive 0vle rC0LrReOun0'y amr0LrReOun e' y0 N