

# FORSYTH COUNTY

## BOARD OF COMMISSIONERS

REVISED  
ITEM

MEETING DATE: March 13, 2017 AGENDA ITEM NUMBER: 12

**SUBJECT:**

**RESOLUTION AWARDING A CONTRACT FOR THE PURCHASE OF FURNITURE, FIXTURES, AND EQUIPMENT FOR PROBATION & PAROLE AND EMERGENCY OPERATIONS CENTER OFFICES (GENERAL SERVICES DEPARTMENT AND CITY/COUNTY PURCHASING DEPARTMENT)**

**COUNTY MANAGER'S RECOMMENDATION OR COMMENTS:** Recommend Approval

**SUMMARY OF INFORMATION:**

After due advertisement, bids were received January 17, 2017, for the purchase of furniture, fixtures, and equipment per bid specifications, for use by the Probation & Parole and Emergency Operations Center (EOC) offices upon their relocation to the Forsyth County Public Safety Center. Items include workstations and bookcases. The total bid amount includes delivery and installation costs. Below is a summary of the bids received:

	<u>Total Bid Amount</u>
PMC Commercial Interiors, Inc.	\$222,166.47
Delve Interiors, LLC	247,231.05
Contemporary Galleries Furnishings & Design	344,795.00

Following a review and evaluation of the bids by the Interior Designer and County Staff, it is the recommendation of the County Manager, the General Services Director, and the Purchasing Director that a contract for the purchase of furniture, fixtures and equipment, per bid specifications, for the Probation & Parole and EOC offices be awarded to the lowest responsible, responsive bidder, PMC Commercial Interiors, Inc., in the amount of \$222,166.47.

ATTACHMENTS:-  YES  NO

SIGNATURE: J. Randolph Abotts, Jr. /cdh DATE: March 8, 2017  
COUNTY MANAGER

**RESOLUTION AWARDING A CONTRACT FOR THE PURCHASE OF FURNITURE,  
FIXTURES, AND EQUIPMENT FOR PROBATION & PAROLE AND  
EMERGENCY OPERATIONS CENTER OFFICES  
(GENERAL SERVICES DEPARTMENT AND CITY/COUNTY PURCHASING  
DEPARTMENT)**

**WHEREAS**, after due advertisement, bids were received and publicly opened by the City/County Purchasing Department at 10:00 a.m. on January 17, 2017, for the purchase of furniture, fixtures, and equipment, per bid specifications, for use by the Probation & Parole and Emergency Operations Center (EOC) offices upon their relocation to the Forsyth County Public Safety Center, and the complete summary of bids received, including delivery and installation costs, is as follows:

	<u>Total Bid Amount</u>
PMC Commercial Interiors, Inc.	\$222,166.47
Delve Interiors, LLC	247,231.05
Contemporary Galleries Furnishings & Design	344,795.00

; and

**WHEREAS**, it is the recommendation of the County Manager, the General Services Director, and the Purchasing Director that a contract for the purchase of furniture, fixtures and equipment, per bid specifications, for the Probation & Parole and EOC offices be awarded to PMC Commercial Interiors, Inc., the lowest responsible, responsive bidder, in the amount of \$222,166.47, and that the County Manager be authorized to execute a contract with PMC Commercial Interiors, Inc., on behalf of Forsyth County.

**NOW, THEREFORE, BE IT RESOLVED** by the Forsyth County Board of Commissioners that a contract for the purchase of furniture, fixtures and equipment, per bid specifications, for the Probation & Parole and EOC offices is hereby awarded to PMC Commercial Interiors, Inc. in the amount of \$222,166.47; and that all other bids are hereby rejected.

**BE IT FURTHER RESOLVED** that the County Manager and Clerk to the Board are hereby authorized to execute, on behalf of Forsyth County, a contract for the purchase of furniture, fixtures and equipment, per bid specifications, for the Probation & Parole and EOC offices, with PMC Commercial Interiors, Inc. in the amount of \$222,166.47, subject to a pre-audit certificate thereon by the County Chief Financial Officer, where applicable, and approval as to form and legality by the County Attorney.

Adopted this 13<sup>th</sup> day of March 2017.