

FORSYTH COUNTY
BOARD OF COMMISSIONERS

**BRIEFING
DRAFT**

MEETING DATE: NOVEMBER 30, 2017

AGENDA ITEM NUMBER:

10

SUBJECT: RESOLUTION AWARDING A CONTRACT FOR THE BOARD OF COUNTY COMMISSIONERS' MEETING ROOM TECHNOLOGY REFRESH PROJECT (MANAGEMENT INFORMATION SERVICES DEPARTMENT AND CITY/COUNTY PURCHASING DEPARTMENT)

COUNTY MANAGER'S RECOMMENDATION OR COMMENTS:-

SUMMARY OF INFORMATION:

ATTACHMENTS:

YES

NO

SIGNATURE: _____

COUNTY MANAGER

DATE: _____

**RESOLUTION AWARDING A CONTRACT FOR
THE BOARD OF COUNTY COMMISSIONERS' MEETING ROOM
TECHNOLOGY REFRESH PROJECT
(MANAGEMENT INFORMATION SERVICES DEPARTMENT AND CITY/COUNTY
PURCHASING DEPARTMENT)**

WHEREAS, after due advertisement, proposals were received and publicly opened by the City/County Purchasing Department at 12:00 p.m. on November 1, 2017, for a Board of County Commissioners' Meeting Room Technology Refresh Project and the following proposals were received:

<u>Company</u>	<u>Price</u>	<u>Two-Year Maintenance</u>
Church Interiors AV (CiAV)	\$142,245.00	\$15,184
One Diversified, LLC	\$164,889.27	\$11,780
Clark Powell	\$227,275.72	\$15,427
Audio Fidelity Communications Corporation, DBA Whitlock	\$235,825.09	\$19,100

; and

WHEREAS, the proposals were analyzed, scored, and ranked by the specification and evaluation team based upon several factors including, but not limited to overall cost, company viability, qualifications, technical ability, value and industry standardization; and

WHEREAS, the proposal submitted by the lowest bidder, Church Interiors AV, failed to meet all the proposal specifications; and

WHEREAS, it is the recommendation of the County Manager, the Chief Technology Officer, and the Purchasing Director that a contract be awarded to One Diversified, LLC, the second lowest responsible, responsive proposer meeting all proposal specifications for the Board of County Commissioners' Meeting Room Technology Refresh Project in the amount of \$164,889.27, with an option to purchase a two (2)-year plan for maintenance and support services, in the amount of \$11,780, if the County and vendor agree and provided that funds are made available for this purpose; and

WHEREAS, the County Chief Financial Officer has determined that sufficient funds are available to cover the cost of this contract.

NOW, THEREFORE, BE IT RESOLVED by the Forsyth County Board of Commissioners that a contract for the Board of County Commissioners' Meeting Room Technology Refresh Project is hereby awarded to One Diversified, LLC, the second lowest

responsible, responsive proposer meeting all proposal specifications in the amount of \$164,889.27, with an option to purchase a two (2)-year plan for maintenance and support services, in the amount of \$11,780, provided funds are made available for this purpose; and all other proposals are hereby rejected.

BE IT FURTHER RESOLVED that the County Manager and Clerk to the Board are hereby authorized to execute, on behalf of Forsyth County, a contract for the Board of County Commissioners' Meeting Room Technology Refresh Project with One Diversified, LLC, in the amount of \$164,889.27, subject to a pre-audit certificate thereon by the County Chief Financial Officer, where applicable, and approval as to form and legality by the County Attorney.

Adopted this 30th day of November 2017.