

**FORSYTH COUNTY**  
**BOARD OF COMMISSIONERS**

**BRIEFING**  
**DRAFT**

MEETING DATE: DECEMBER 17, 2020 AGENDA ITEM NUMBER: 19

**SUBJECT: RESOLUTION AWARDING AND AUTHORIZING EXECUTION OF A CONTRACT FOR SECURITY SERVICES AT DESIGNATED FORSYTH COUNTY FACILITIES**

**COUNTY MANAGER’S RECOMMENDATION OR COMMENTS:**

**SUMMARY OF INFORMATION:**

The current contract for security services will expire on June 30, 2021. In preparation for the continuation of these services beyond this date, staff recently evaluated the current contracted services along with requests for additional services from departments to establish the scope of unarmed security guard and company police services to be advertised by a Request for Proposals (RFP). The scope of services provides for security at County facilities which includes the Government Center, Social Services, Hall of Justice, Public Health, Human Services Campus, and Libraries.

City/County Purchasing advertised the RFP on August 25, 2020, and conducted a pre-bid meeting on September 8, 2020. Nine companies attended the pre-bid meeting. Upon conclusion of the advertisement period, four proposals were received by the September 29, 2020, deadline. The four proposals were independently reviewed and scored by a panel of County staff representing the Social Services, Libraries, and General Services departments based on evaluation criteria advertised in the RFP and a maximum total score of 2400 points. The evaluation criteria included experience with similar sized accounts, cost, and evidence of certification to provide unarmed security and company police services in the State of North Carolina. Two of the responding companies were found to be non-responsive. Based on the average of the panel’s independent scores, the two responsive proposals were ranked in the following order with the firm recommended for award listed first:

<u>Company</u>	<u>Score</u>
Universal Protection Service, LLC, dba Allied Universal Security Services	2043
North State Security Group, LLC	1575
Phoenix Special Police, L.L.C.	Non-responsive
Rhino Sports & Entertainment Services, LLC	Non-responsive

Based on the estimated weekly service hours provided in the RFP and the hourly rates provided by each firm, the cost for a five-year term considered as the fee component for scoring each responsive company in the evaluation process is as follows:

<u>Company</u>	<u>Cost</u>
Universal Protection Service, LLC, dba Allied Universal Security Services	\$7,717,812.84
North State Security Group	\$7,803,542.88



**RESOLUTION AWARDING AND AUTHORIZING EXECUTION OF A CONTRACT FOR SECURITY SERVICES AT DESIGNATED FORSYTH COUNTY FACILITIES**

**WHEREAS** on August 25, 2020, the City/County Purchasing Department advertised the Request for Proposals (RFP) and on September 8, 2020, conducted a pre-bid meeting which nine companies attended;

**WHEREAS** after due advertisement, proposals were received at 12:00 p.m., Tuesday, September 29, 2020, in response to Forsyth County’s RFP, to provide security services at designated Forsyth County facilities; and

**WHEREAS** the staff selection panel evaluated the proposals based on criteria advertised in the RFP including experience with similar sized accounts, cost, and evidence of certification to provide unarmed security and company police services in the State of North Carolina and the proposals were scored as follows based on a maximum total score of 2400 points:

<u>Company</u>	<u>Score</u>
Universal Protection Service, LLC, dba Allied Universal Security Services	2043
North State Security Group	1575
Phoenix Special Police	Non-responsive
Rhino Sports and Entertainment Services	Non-responsive

; and

**WHEREAS** the selection panel’s review and scoring process resulted in Universal Protection Service, LLC, dba Allied Universal Security Services receiving the highest score and the firm being selected to provide unarmed security guard and company police services;

**WHEREAS** staff negotiated a total contract cost, based on a five-year term, in the amount of \$7,375,703.08; and

**WHEREAS** it is the recommendation of the County Manager, the County General Services Director, and the City/County Purchasing Director that a contract to provide security services at designated Forsyth County facilities for a term of five years beginning July 1, 2021, through June 30, 2026, be awarded to Universal Protection Service, LLC, dba Allied Universal Security Services at the contract cost not to exceed \$7,375,703.08;

**NOW, THEREFORE, BE IT RESOLVED**, by the Forsyth County Board of Commissioners, that a contract to provide security services at designated County facilities for a term of five years beginning July 1, 2021, through June 30, 2026, is hereby awarded to Universal Protection Service, LLC, dba Allied Universal Security Services at the contract cost not to exceed \$7,375,703.08 and that all other proposals are hereby rejected;

**BE IT FURTHER RESOLVED**, that the Chairman or County Manager and Clerk to the Board are hereby authorized to execute a contract, on behalf of Forsyth County, with Universal Protection Service, LLC, dbaAllied Universal Security Services, consistent with the provisions stated herein, subject to a pre-audit certificate thereon by the County Chief Financial Officer, where applicable, and approval as to form and legality by the County Attorney; and

**BE IT FURTHER RESOLVED**, that the County Manager is hereby authorized to execute, on behalf of Forsyth County, subsequent contracts or contract amendments with Universal Protection Service, LLC, dbaAllied Universal Security Services to provide these services within budgeted appropriations in the current and future fiscal years, with agreements terminating no later than June 30, 2026, if these services are deemed necessary, subject to a pre-audit certificate thereon by the County Chief Financial Officer, where applicable, and approval as to form and legality by the County Attorney.

Adopted this 17<sup>th</sup> day of December, 2020.