

BOARD OF ELECTIONS

Susan Campbell
Chairperson

Stuart Russell
Vice-Chair

Robert Durrah, Jr.
Secretary

John Loughridge, Jr.
Member



Tim Tsujii
Director

Lamar Joyner
Deputy Director

FORSYTH COUNTY BOARD OF ELECTIONS

Agenda

April 17, 2018

1. Meeting Called to Order
2. Pledge of Allegiance
3. Moment of Silence
4. Public Comments
5. Approval of Absentee Ballots
6. Approval of Minutes
7. Other Business
8. Closed Session
9. Adjournment

FORSYTH COUNTY BOARD OF ELECTIONS
Meeting Minutes
April 17, 2018

Meeting Called to Order

A meeting of the Forsyth County Board of Elections was called to order in the second floor meeting room on April 17, 2018 at 5:00 p.m., Chairperson Campbell presiding.

Board Members in attendance: Chairperson Campbell, Vice-Chairman Russell, Secretary Durrah, and Member Loughridge

Staff Members in attendance: Director Tim Tsujii (via teleconference), Deputy Director Lamar Joyner, Monica Gary, and Kimberly Stuck

Pledge of Allegiance

Chairperson Campbell led the pledge of allegiance.

Moment of Silence

Chairperson Campbell led a moment of silence.

Public Comment Session

Chairperson Campbell called for public comments, none offered.

Approval of Absentee Ballots

Ms. Gary recommended 16 Absentee ballots for approval. Ms. Gary presented the Board with the absentee ballots received for review of the notary seals as well as witness signatures. Secretary Durrah moved to approve the absentee ballots presented; Member Loughridge seconded; **Motion carried unanimously**. Vice-Chairman Russell remarked the ballots as Chairperson Campbell called the names to be marked as Secretary Durrah and Member Loughridge observed the remarking process.

Approval of Minutes

Secretary Durrah reviewed minutes; Vice-Chairman Russell offered changes and moved to approve with changes; Member Loughridge seconded; **Motion carried unanimously**.

Other Business

Secretary Durrah commented about the voter cards that were damaged during processing at the United States Postal Service (Post Office). Deputy Director Joyner provided an overview of the processes and the cost of re-mailing notice letters. Secretary Durrah inquired about services between Forsyth County and the Post Office, verifying that the Post Office would be absorbing the cost of the re-mailing. Mr. Joyner stated that Director Tsujii has been in discussion with the Post Office regarding the mailings.

Chairperson Campbell called for any other business.

Deputy Director Joyner stated that the office was in the process of training precinct officials and invited the Board to attend; Mr. Joyner also gave an overview of the training schedule as well as the alternate locations.

Chairperson Campbell inquired if there were other duties needed of the Board outside of the regular meetings; Mr. Joyner stated that Director Tsujii was receptive to the Board being involved in the process. The Board discussed security as well as protocols for incidents that could occur during Early Voting as well as Election Day. Deputy Director Joyner provided an overview of the incident report process, risk management and protocols for accidents and injuries. Mr. Joyner stated that if the injury is serious in nature that 911 is to be called. The Board addressed enthusiastic voters and the potential for issues arising; Mr. Joyner addressed their concerns. Vice-Chairman Russell stated that the staff did a good job of diffusing issues. Secretary Durrah inquired if emergency procedures were in writing; Deputy Director Joyner requested to defer inquiry to a later time as the procedures are through the county and not specific to the Board of Elections.

Closed Session

Chairperson Campbell inquired of need to go to closed session. None provided.

Adjournment

Secretary Durrah moved to adjourn the meeting; Vice-Chairman Russell seconded; **Motion carried unanimously.**

Approved:

Susan Campbell, Chair

Date

Stuart Russell, Vice Chair

Date

Robert Durrah, Secretary

Date

John Loughridge, Member

Date