

BOARD OF ELECTIONS

J. Eric Elliott
CHAIR

Linda J. Sutton
SECRETARY

Jerry D. Jordan
MEMBER



Robert H. Coffman
Director of Elections

FORSYTH COUNTY BOARD OF ELECTIONS BOARD MEETING- DECEMBER 14, 2006

Present: J. Eric Elliott, Chair
Linda J. Sutton, Secretary
Jerry D. Jordan, Member

Staff: Rob Coffman, Director of Elections
Pamela Johnson, Administrative Assistant

Guest: Carol Gearhart, Director of Human Resources

Call To Order

The Chair called the meeting to order at 4:06 PM.

Mr. Elliott stated that since our Board is comprised of only 3 members, it is not necessary for a second on a motion in order for it to pass. From this meeting on, he and the Board agreed that all motions will be made without a second motion.

Approval of Minutes- November 14, November 16, November 17 and November 30

There were minor changes recommended for the November 14th minutes. Ms. Sutton moved to approve the minutes with the changes and motion passed unanimously.

The Board recommended corrections on a few typographical errors. Ms. Sutton moved to approve the minutes with the minor corrections and the motion passed unanimously.

The Board reviewed the minutes for the November 17 Canvass. Ms. Sutton moved to approve the minutes for November 17 and the motion passed unanimously.

The Board reviewed the minutes for November 20. Ms. Sutton moved to approve the minutes and the motion passed unanimously.

Public Comment Session

There were no speakers for the public comment session.

November Election Review

The Board and Staff discussed the 2006 General Election. Mr. Elliott suggested the Board and Staff do a review after each election in the future.

Ms. Sutton stated that she would like to see the public comment session later in the agenda for future meetings. She stated this would give people time to review the agenda and to make comments on the topics of the meeting. Mr. Elliott stated the Board of Elections board meetings and agendas are modeled after other public meetings. Ms. Sutton stated she would also like to get the draft minutes sooner in the future.

Ms. Sutton discussed some of the issues she observed on Election Day. She stated she talked with several pollworkers and received complaints about the street directories not being in the supplies. Mr. Coffman stated the street directories would be going back into the supplies.

Ms. Sutton stated the ESA's should be trained on the importance of completing the incident reports so they Board and Staff can get a good idea of the issues on election day.

Ms. Sutton stated there were phone issues on election day. She stated there were not enough phone lines and not enough staff to answer the phones. Mr. Coffman stated there will be more phone lines staffed in the future.

Mr. Elliott stated he would like the Staff to work on timeliness and responsiveness. He stated he would like to establish a goal of having a firm list of the 3 core workers before training begins and then add the assistants as needed. He stated that all precinct positions should be filled by the first of October for each General Election.

Mr. Elliott stated he would like to see 4 phone lines with voice mail so dedicated for precinct workers, voters, candidates and media so they can leave a message and be assured someone would return their call. This would alleviate any busy lines that would require someone to have to continually call back or not have their questions answered.

Mr. Elliott stated that Mr. Coffman did an excellent job with the media. He also stated that Mr. Coffman's idea of having extra ESA's really made a difference.

Mr. Coffman stated the election went well overall. He stated there were some minor problems, but none that affected the outcome of the election.

Ms. Gearhart, Director of Human Resources, stated that the Assistant County Attorney, Lori Sykes, asked her to relay a message to the Board regarding the lawsuit filed by Elizabeth Motsinger. She stated that Ms. Sykes has filed for an extension until January 2, 2007 to write Forsyth County's response.

Review of Planned Topics for Future Meetings

The Board briefly discussed future meetings.

Closed Session

Mr. Elliott moved to go into closed session to discuss personnel matters. The Board went into closed at 5:00 PM.

The Board resumed the public session at 5:35 PM.

Other Business

No other business was discussed.

Adjournment

Mr. Jordan moved to adjourn the meeting. The motion was unanimous and the meeting adjourned at 5:37 PM.

s:/ J. Eric Elliott, Chair

s:/ Linda J. Sutton

s:/ Jerry D. Jordan, Member